Legal Watch

REVENUE MEMORANDUM CIRCULAR NO. 47-2026

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Agency Name

Bureau of Internal Revenue (BIR)

Issuance Title

Prescribing Simplified and Streamlined Guidelines and Procedures in the Closure and/or Cancellation of Business Registration with the Bureau of Internal Revenue

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Link

https://bir-cdn.bir.gov.ph/BIR/pdf/RMC%20No.%2047-2026.pdf

SUMMARY

This circular prescribes simplified and streamlined procedures for the closure and/or cancellation of business registration.

FIRST, taxpayers can now file their application for business closure manually at the Revenue District Office (RDO) where their head office or branch is registered, OR electronically. Electronic filing can be done through the RDO's official email or the BIR's online portals (ORUS or TRRA).

SECOND, taxpayers now only need to submit a strict, standardized set of documents, namely:

1. BIR Form No. 1905
2. List of ending inventory of goods/supplies (for VAT-registered taxpayers)
3. Unused invoices, receipts, and other accounting forms, along with their inventory
4. Original BIR Notices and BIR Permits

THIRD, upon the submission of the complete documentary requirements, the taxpayer's registration is immediately placed under "deregistered" status.

FOURTH, Micro Taxpayers (those whose gross sales in the preceding year did not exceed ₱3,000,000, OR whose gross assets upon retirement do not exceed ₱8,000,000) are no longer subject to mandatory audit for business closure.

FIFTH, before officially closing, the taxpayer must file all short-period or final tax returns covering the beginning of the taxable year up to the date of closure, and pay any associated taxes. If there was zero business activity during that period, zero returns must still be filed.